

AGREEMENT

Between

**TOWNSHIP OF GLOUCESTER
COUNTY OF CAMDEN, NEW JERSEY**

And

**GLOUCESTER TOWNSHIP POLICE ASSOCIATION
(PATROL OFFICERS UNIT)**

JANUARY 1, 2014 through DECEMBER 31, 2016

PATROL OFFICERS' CONTRACT
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PREAMBLE

This Agreement, is made and entered into at the Township of Gloucester, County of Camden, New Jersey, effective as of the 1st day of January, 2014, by and between the Township of Gloucester (the Township), and the Gloucester Township Police Association/Fraternal Order of Police - New Jersey Labor Council Inc. (FOP) on behalf of the Patrol Officers' Unit.

WITNESSETH:

WHEREAS, the Township and the FOP recognize and declare that providing quality police protection for the Township is their mutual aim;

WHEREAS, the Township Council and the Mayor retain the basic decision making authority over fiscal and management policies, although they are willing to consult with unit representatives on employee oriented matters;

WHEREAS, the Patrol officers of the police force are particularly qualified to advise the formulation and policies and programs designed to improve the standards of police protection;

WHEREAS, the Township has obligation, pursuant to N.J.S.A. 34:13A-1, et seq., as amended, to negotiate with the FOP as the representative of employees hereinafter designated with respect to the terms and conditions of employment; and,

WHEREAS, the parties have reached certain understandings which they desire to confirm in this Agreement. In consideration of the following mutual covenants, it is hereby agreed as follows.

ARTICLE I: LEGAL REFERENCE

- A. Nothing contained in this Agreement shall alter the authority conferred by Law, Administrative Code, Ordinance, Resolution and Police Department Rules and Regulations upon any Township Official or in any way abridge or reduce such authority. This Agreement shall be construed as requiring Township Officials to follow the terms contained herein, to the extent that they are applicable in the exercise conferred upon them by Law.
- B. Nothing contained herein shall be construed to deny or restrict to any patrol officer such rights as he may have under any other applicable Laws and Regulations. The rights granted to patrol officers hereunder shall be deemed to be in addition to those provided elsewhere.

ARTICLE II: RECOGNITION

- A. The Township hereby recognizes the FOP as the sole and exclusive negotiating agent and representative for all Patrol Officers employed in the Township of Gloucester Police Department, but excluding the Chief of Police, Deputy Chief of Police, Sergeants, Lieutenants, Captains, and all other Township employees.
- B. The title "police officer", "patrol officer", "bargaining unit member" or "employee" may be used interchangeably and shall be defined to include the plural as well as the singular and to include males and females, uniformed officers and non uniformed officers assigned as a detective.

ARTICLE III: POLICE OFFICERS' RIGHTS

- A. Pursuant to Chapter 303, Public Laws 1968, amended by PL 123,1974 the Township hereby agrees that every Police officer shall have the right freely to organize, join, and support the FOP and its affiliates for the purpose of engaging in collective negotiations and other concerted activities for mutual aid and protection. As a duly selected body exercising governmental power under color of laws of the State of New Jersey, the Township undertakes and agrees that it shall not directly or indirectly discourage or deprive or coerce any police officer in the enjoyments of any rights conferred by Chapter 303, Public Laws 1968, amended by PL 123,1974 or other laws of New Jersey or the Constitution of New Jersey and the United States; that it shall not discriminate against any police officer with respect to hours, wages, or any terms or conditions of employment by reason of his membership in the FOP and its affiliates, his participation in any activities of the FOP and its affiliates, collective negotiations with the Township or his institution of any grievance, complaints, or proceeding under this Agreement or otherwise with respect to any terms or conditions of employment.
- B. Representatives of the FOP shall be permitted time off without loss of pay to attend negotiating sessions, provided the efficiency of the Department is not affected thereby.
- C. Police Officers shall have the right to inspect their personnel file on reasonable notice and at reasonable times provided a designated superior officer is present at the time of inspection.
- D. The Township agrees to notify the individual police officer if any material discriminatory to the police officer is placed in their personnel jacket. The officer may provide a written response for inclusion in the file.
- E. In the event an officer dies while in the employ of the Township, then his/her estate shall be awarded the full benefits (, unused vacation leave, unused sick time, compensatory time, etc.), which were earned and accumulated while in the

employ of the Township in a lump sum, on the same basis as if the officer retired, provided the sick pay will only be paid as provided in Article V, as applicable.

- F. In the event an officer dies while on duty, the surviving spouse and/or dependents shall be continued on the Township Medical Plan at no cost for a period of twenty (20) years after the officer's death, so long as the surviving spouse and/or dependents are ineligible for other health insurance coverage as a dependent on a sponsor's plan.
- G. In the event of an officer's death in the employ of the Township, the surviving spouse shall be continued on the Township medical plan for a period of five (5) years after the officer's death, so long as the surviving spouse is ineligible for other health insurance coverage as a dependent on a sponsor's plan. The surviving spouse will be required to pay the Annual Employee Cost for Coverage on the Plan and Benefit Level selected.

ARTICLE IV: MANAGEMENT RIGHTS

- A. Except to the extent expressly modified by a specific provision of this Agreement, the Township of Gloucester reserves the right, and retains, solely and exclusively all of its Statutory and Common Law Rights to manage the operation of the Police Department of the Township of Gloucester as such rights existed prior to the execution of this or any other previous Agreement with the FOP.
- B. The sole and exclusive rights of the Township of Gloucester which are not abridged by this Agreement, shall include, but are not limited to:
 1. Determining the existence or non-existence of facts which are the basis of the Township Police Department and/or Management decision;
 2. Establishing or continue policies, practices, or procedures for the citizens of the Township of Gloucester, and from time to time, to changing or abolishing such practices or procedures;
 3. Determining, and from time to time modifying the number, locations, and relocation and types of its officers and employees or to discontinuing any performance by officers or employees of the Township;
 4. Determining the number of hours per day or week any operation of the Police Department may be carried on;
 5. Selecting and determining the number and types of officers required;

6. Assign such work to such officers in accordance with the requirements determined by the Department of Police and Mayor;
 7. Establishing training programs and upgrading requirements for officers and/or employees within the Department;
 8. Establishing and changing work schedules and assignments;
 9. Transferring, promoting, or demoting officers or employees for just cause, or to lay off; terminating or otherwise relieving officers and/or employees from duty for lack of work or other legitimate reasons;
 10. Determining the facts of lack of work;
 11. Continuing, altering, making, and enforcing reasonable rules for the maintenance of discipline;
 12. Suspending, discharging, or otherwise taking such measure as the Mayor may determine to be necessary for the orderly and efficient operation of the Department of Police for the Township of Gloucester, New Jersey, provided, however, nothing herein shall prevent an officer from presenting his grievance for the alleged violation of any article or specific term of this Agreement.
- ARTICLE V: SICK LEAVE AND PERSONAL LEAVE**
- A. Each officer shall be granted sixteen (16) sick days per year, which shall be cumulative from year to year. Sick leave means the absence from duty of an employee because of personal illness by reason of which such employee is unable to perform the usual duties of the position because of exposure to contagious disease, or other illness, or in any emergency situation where because of a member of the immediate family as defined by N.J.A.C. 4A:6-1 21A, having an illness requiring the officer remaining at home to care for same, or caring for the household. Such an emergency situation shall be documented upon request of the Chief of Police, or his designee.
 - B. The following modifications to the accumulation of and payment for accrued sick leave upon retirement shall be effective as of July 1, 2008, and shall supersede any other provision of this Agreement concerning the accumulation of and payment for accrued sick leave:

 1. A \$35,000 cap shall apply to the payment of accumulated sick leave days upon retirement. This \$35,000 cap shall be applied after the application of the 2008 sick leave days are credited to each officer in the bargaining unit.

The Township and the FOP will execute a "side bar" agreement which shall lock in the dollar value of each officer's accumulated sick leave after the application of the 2008 sick leave days.

2. All current (and future) officers that have less than \$35,000 of accumulated sick leave days on the books as of January 1, 2008 will be capped at \$35,000. All officers that have \$35,000, or more, of accumulated sick leave days on the books as of January 1, 2008, shall be "grandfathered" at the exact dollar figure that they have on the books as of January 1, 2008, i.e., Officer John Doe with \$37,000 worth of accumulated sick days will have a Cap of \$37,000. This will be the maximum payout that Officer Doe can receive upon retirement, or, where applicable, through the combination of terminal leave and retirement.
3. Officers hired prior to July 1, 2008 will be reimbursed for sick leave at their hourly rate, subject to the foregoing cap formulas in paragraph B(2). Officers hired on or after July 1, 2008 shall be reimbursed at 50% of their hourly rate for all accumulated sick leave hours, up to a maximum payment of \$35,000 upon retirement, as set forth in paragraph B(2). *Officers hired after February 23, 2015 [execution date of this Agreement] shall be entitled to a maximum payment of \$15,000 upon retirement.* All monies paid out for unused accumulated sick time shall be paid in equal amounts over three to ten years commencing on the date of retirement provided the employee notifies the Township at least 90 days prior to the beginning of the fiscal year. Failure to meet the notification requirement will result in a delay for payment until the year following the officer's retirement. Any officer, who is terminated as a result of an injury, or resigns, will maintain his/her right to compensation under this subsection. Any officer who is charged and convicted of a crime, resulting in the termination and/or resignation of employment, will forfeit his/her right to compensation under this subsection.
4. Officers hired prior to January 1, 1988, shall be permitted to use up to 2080 hours of accumulated sick leave for the purpose of terminal leave. Officers on terminal leave shall receive medical coverage, but shall not earn, receive nor accumulate uniform/maintenance allowance, shift differential, sick leave, holiday or vacation pay, nor any other benefit. All payments to an officer on terminal leave shall be charged against the exact dollar amount credited to the officer as of January 1, 2008, as described above in paragraph 2 ("the grandfathered amount").
5. The remainder the grandfathered amount, after deduction of all payments made to the officer on terminal leave, shall be payable to the officer upon retirement as described above in paragraph 3. In no event may the total of payments made to the officer while on terminal leave plus payments to the officer for accumulated sick leave exceed the grandfathered amount.

- C. Each officer shall be entitled to three (3) personal days per year and noted as such on the officer's personnel record. The only limitation on the granting of personal day leave shall be the manpower requirements of the police department. Personal days shall require the approval of the Chief of Police (or his designee) and may not be used to otherwise avoid restrictions on the number of officers allowed off at a particular time.

Each officer shall be entitled to two (2) personal business days per year and noted as such on the officer's personnel record. Personal business days shall be used for the personal business of an officer of such a nature that it cannot be scheduled at the convenience of the officer or for a personal or household emergency which requires the immediate attention of the officer.

The reason for the request for a personal business day must be stated at the time of application for leave from duty and may not be used as a subterfuge to otherwise avoid restrictions on the number of officers allowed off at a particular time. Personal days and personal business days are cumulative. These days will be banked separately and can be utilized up to the total amount banked once all accumulative leave has been exhausted in the case of a catastrophic event as determined with the Township Mayor or Chief of Police.

1. An Officer will be entitled to use up to a maximum of 40 hours Personal Time per year.
2. No other compensation will be given for unused Personal Days that were previously banked upon the Officers retirement or separation.
- D. Any officer who has exhausted his accumulated sick leave, by reason of illness, as proved to the satisfaction of the Chief of Police, shall be continued on the Township medical benefit programs until he shall return to duty, and shall contribute to their health insurance premium share pursuant to Ch. 78, P.L. 2011.
- E. In the event an officer shall have no sick leave, either allowable or cumulative, and is granted leave for personal business, such leave must be approved by the Chief of Police.
- F. Service Connected Serious Communicable Disease: Any officer who shall suffer from a serious communicable disease, it shall with a rebuttable presumption, be that the disease was contracted on the job, provided that the officer is an active member of the Gloucester Township Police Department. An officer for the purpose of this section (Article V(E)) will be considered an "active" member within two years after either retirement or honorable separation from the department. The determination of "service connected" will be by a panel of

doctors, one selected by the officer, one selected by the Mayor and one selected by an independent arbitrator appointed by P.E.R.C. If a formal workers' compensation claim is submitted then the workers compensation rules and regulations will be utilized to make the determination of "service connected".

- G. Leave for pregnancy, child rearing and other types of qualifying leave shall be governed by the Department's policy under the federal Family and Medical Leave Act (FMLA) and the New Jersey Family Leave Act (FLA). Officers may use sick, vacation, compensatory time and/or personal time during such leave, to the extent allowable for each type of leave.
- H. Additional time, without pay, may be granted for reasons of the employee's individual setting forth the necessity therefore.
- I. In accordance with existing practice, benefit days (sick, vacation and personal) are accrued at 8 hours per day. Time charged against each employee's benefits is taken in accordance with the officer's daily work schedule.

ARTICLE VI: INJURY LEAVE

- A. In accordance with existing practice, benefit days (sick, vacation and personal) are accrued at 8 hours per day. Time charged against each employee's benefits is taken in accordance with the officer's daily work schedule.
- B. Any employee who is injured, whether slight or severe, while working, must make an immediate report prior to the end of the shift thereof to the immediate supervisor, or as soon thereafter as possible. Failure to so report said injury may result in the failure of the employee to receive compensation under this Article.
- C. The employee shall be required to present evidence by a certificate of a physician designated by the insurance carrier that he is unable to work, and the Township may reasonably require the employee to present such certificate from time to time.
- D. If the Township does not accept the certificate of the physician designated by the insurance carrier, the Township shall have the right, at its own cost, to require the employee to obtain a physical examination and certification of fitness by a physician appointed by the Township.
- E. In the event the Township's physician certifies the employee fit to return to duty, injury leave benefits granted under this Article shall be terminated. However, if the employee disputes the determination of the Township physician, then the

Township and the employee shall mutually agree upon a third physician, who shall then examine the employee. The cost of the third physician shall be borne equally by the Township and the employee. The determination of the third physician as to the employee's fitness to return to duty shall be final and binding upon the parties. In the event the third physician also certifies the employee fit to return to duty, injury leave benefits granted under this Article shall be terminated.

- F. In the event any employee is granted said injury leave, the Township's sole obligation shall be to pay the employee the difference between his regular pay and any compensation, disability or other payments received from other sources. At the Township's option, the employee shall either surrender and deliver any compensation, disability or other payments to the Township and receive his entire salary payment, or the Township shall only pay the difference.

ARTICLE VII: LIABILITY AND FALSE ARREST INSURANCE

- A. The Township agrees to cover all officers of the Department with False Arrest & Liability Insurance in the amount of Two Hundred Fifty Thousand (\$250,000) Dollars - Five Hundred Thousand (\$500,000) Dollars.

- B. In addition, whenever an employee is a defendant in any action or legal proceeding arising out of, or incidental to the performance of his duties, the governing body of the municipality shall provide said member or officer with necessary means for the defense of such action or proceeding.

Legal defense shall not be provided for the employee in a disciplinary hearing instituted against him by the municipality or in a criminal proceeding instituted as a result of a complaint on behalf of the municipality. If any such disciplinary or criminal proceeding instituted by, or on complaint of the municipality, shall be dismissed or finally determined in favor of the employee, he shall be reimbursed for the expense of his defense.

ARTICLE VIII: CLOTHING ALLOWANCE

- A. Officers shall receive an annual uniform and/or clothing allowance of \$1,900. Fifty (50%) percent of the allowance is to be paid on the second pay day in January, and fifty (50%) percent no later than the second pay in July.
- B. In the event of a uniform change specified by the Township, the Township shall be responsible for issuing the initial amounts of new uniforms required for the change. In the event a uniform modification is requested by the employees and the request is approved by the Chief of Police, the employees will be responsible for the cost of such modification.

C. The Township shall replace or repair all uniforms damaged while on duty.

D. New employees shall be issued the full amount of initial uniforms and equipment as required under present departmental regulations. This shall include, but not be limited to, full Summer & Winter uniforms, weaponry, rain wear, shoes and boots, and leather goods. Clothing Allowance for new employees shall not be payable until the completion of one (1) year of service from their date of hire. Payment shall then be made on a pro-rated basis for the remainder of the calendar year.

ARTICLE IX: FUNERAL LEAVE

A. In the event of death, in the employee's immediate family, the employee shall be granted time off without loss of pay commencing on the day of death, but in no event to exceed seven (7) working days.

The term "immediate family" shall include only spouse, Civil Union partner, father, mother, child, brother, or sister.

B. In the event of death in the employee's extended family, the employee shall be granted time off without loss of pay commencing on the day of death, but in no event more than three (3) working days.

The term "extended family" shall include only father-in-law, mother-in-law, grandmother or grandfather, and brother-in-law or sister-in-law.

Funeral leave as provided in this Section is intended to be used solely for the purpose of handling necessary arrangements and attending the funeral of the deceased family member.

C. Funeral leave may be extended at the sole discretion of the Chief of Police.

D. In the event that the death of an extended family member causes an additional burden on the employee him/herself as defined below, the employee will receive his regular rate of pay for the first seven (7) working days following the death of such family member.

E. "Additional Burden" Defined: The employee must in addition to making the usual necessary funeral arrangements and attendance be called upon to:

1. Have to physically move the household furniture and belongings of the deceased or their survivors to another location.
2. Have to arrange to dispose of or transfer the business concerns of the

deceased.

3. Have to arrange for the care of survivors of the deceased.

F. Funeral leave for any other situation not specifically covered under the terms of this article may be granted by the Chief of Police upon application by a member covered under this contract, giving sufficient cause for such leave to be granted.

ARTICLE X: RULES AND REGULATIONS

- A. The Mayor shall establish and enforce binding rules and regulations in connection with the operation of the Police Department, and maintenance of discipline, provided such rules and regulations are not in conflict with the provisions of this Agreement. Copies shall be furnished to the Association. It is understood that application of this Agreement shall not in any way hamper enforcement of the Departmental Rules & Regulations.
- B. It is understood that all employees shall comply with all rules and regulations of the Department, and orders or directives issued by the Chief of Police or his designee, from time to time. Employees shall promptly and efficiently execute the instructions and orders of superior officers. If an employee or employees believe a rule, regulation, instruction, or order of an officer or other superior is unreasonable, or unjust, the employee or employees shall comply with the rule, regulation, order or instruction, but with the further provision that such employee or employees may file a grievance with respect to the rule, regulation, order or instruction, which shall be handled in accordance with the grievance procedure set forth in Article XVII of this contract.
- C. In the event that an employee or employees shall refuse to comply with the rule or regulation, or shall refuse to execute promptly and efficiently an instruction or order of a superior officer, appropriate action shall be within the province of the superior officer within the framework of Department Rules & Regulations, subject only to the right of employee to file a grievance.
- D. The Township shall keep an up-to-date compilation of all S.O.'s, Special Orders, and memos. These shall be kept electronically and made available to all officers for their inspection and review on a 24-hour basis.

ARTICLE XI: NON-DISCRIMINATION

The parties hereto agree that neither shall discriminate against any employee because of membership or non-membership in the PBA or FOP, or participation in activities herein prescribed, nor discriminate against any member of the PBA or FOP for any action involving the performance of management duties on behalf of the Police

ARTICLE XII: MEDICAL, PRESCRIPTION AND DENTAL BENEFITS

- A. The Township agrees to maintain its independent medical/hospitalization program (as described in Appendix A) for officers and their dependents, with the benefits continued upon retirement. Coverage shall remain in effect until the age of Medicare eligibility at which time the Township-provided coverage shall become secondary to Medicare. The officer (retiree) must enroll in Medicare (Part A and B) in order to maintain Township-provided coverage.
- The above paragraph refers to retirees. Active Officers and dependents that are of Medicare eligible age will not be reimbursed for Medicare Part B, as the group health plan coverage plan is primary.
- B. The Township will provide a prescription plan for employees and their dependents.
- C. The Township shall provide up to \$500 to officers who are actively employed, to offset the cost of qualifying medical expenses such as prescription medication, vision exams, prescription glasses and contact lenses, medical deductibles and co-pays. Officers who retire after February 23, 2015 [execution date of this Agreement] are not entitled to this provision.
- D. The Township shall provide a closed panel Dental Plan, insurance company or other organization providing the same dental care, for employees covered under this Agreement and his dependents. The Township will, upon request in writing 45 days prior to the end of the current Dental Providers contract, agree to reopen this Article to discuss a revised plan acceptable to both the police officers and the Township. It is further provided that if both parties cannot reach an agreement, arbitration will not apply and this provision to reopen this article is null and void.
- E. Officers hired after February 23, 2015 [execution date of this Agreement], who retire after 25 years of service with the Township will receive Township benefits for medical, prescription, dental, and vision. Officers who were hired before the execution of this Agreement will be eligible for said medical benefits after 25 years of service in the pension system.
- F. The Township agrees to provide for all officers, and those who retire with 25 years of service with the Township who opt not to participate in the above-described program an opt-out benefit up to \$4,500.00, subject to the limits set forth in N.J.S.A. 40A:10-17.1, to be used for Hospitalization Insurance, Prescription Plan, Eyeglass Plan, Dental Plan, and any other insurance coverage's as determined by the Township and permitted by I.R.S. in

accordance with a "menu", procedures, exclusions, requirements, etc. as determined by the Township. It is acknowledged that the existence of the "opt-out" benefit and the amount is subject to the discretion of the Township pursuant to N.J.S.A. 40A:10-17.1. All employees will receive a copy of the Plan Document which will include the "menu", procedures, exclusions, requirements, etc.

ARTICLE XIII: MAINTENANCE OF STANDARDS

- A. It is recognized that the prevention of crime, the preservation of law and order, and protection of life and property is the responsibility of officers of the Police Department, and it is further recognized that the need for continued and uninterrupted operation of the Police Department is of paramount importance to the citizens of the community. Therefore, there shall be no interference with such operation.
- B. Adequate procedures having been provided for the equitable settlement of grievances arising out of this Agreement, parties hereto agree that the FOP, its officers, members, agents, or principals, will not engage in encourage, sanction, or suggest strikes, slow downs, mass resignations, mass absenteeism, or other suspension of, or interference with, normal work performance.

ARTICLE XIV: EMBODIMENT OF AGREEMENT

- A. This Agreement constitutes the sole and complete agreement between the parties as to the terms and conditions set forth herein. The parties acknowledge that they have had the opportunity to present and discuss proposals on any subject which is (or may be) subject to collective bargaining. This Agreement represents the full and final agreement between the Township and the FOP.
- B. The Township agrees that all benefits, terms and conditions of employment and past practices relating to the status of the employees covered by this Agreement shall be maintained at not less than the highest standards in effect at the time of the commencement of collective bargaining leading to the execution of this Agreement.
- C. The Township shall perform no act which will conflict with the terms of this Agreement.

ARTICLE XV: SEVERABILITY

- A. If any provision of this Agreement or any application of this Agreement to any employee or group of employees is held to be contrary to Law, then such

provision or application shall not be deemed valid and subsisting except to the extent permitted by Law, but all other provisions or applications shall continue in full force and effect.

- B. The provisions of this Agreement shall be subject to and subordinated to and shall not annul or modify existing applicable provisions of State & Local Laws except as such particular provisions of this contract modify existing local laws.
- C. If any provision of this Agreement is held contrary to Law, then the FOP and the Township shall collectively negotiate to try and bring that provision into alignment with the conflicting law, or if that is impossible, to negotiate a new provision or benefit, within the scope of the matter covered by the provision deleted, to take the place of that unlawful provision.

ARTICLE XVI: PROMOTIONS

The Township agrees that promotions shall be made in accordance with Civil Service Rules & Regulations. It further agrees not to discriminate on promotions because of religion, race, creed, politics, sex or age.

ARTICLE XVII: GRIEVANCES

- A. The intent of the parties to this Agreement is that the procedures hereinafter set forth shall serve as a means of peaceful settlement of all disputes that may arise between the parties as to the meaning or application of provisions of this Agreement.
 - B. It is further understood that suspension, demotion, and discharge shall be made in accordance with Township Ordinance 0-82-16, as amended, of the Township Administrative Code, State Statute and Civil Service. In the event such actions are sustained, the aggrieved individual shall possess all rights of appeal as an individual pursuant to Civil Service as provided by law. A disciplinary proceeding shall not be subject to the grievance procedure.
- STEP 1 - As to grievances, the aggrieved employee shall present the grievance in writing to his immediate superior. The grievance must be presented within ten (10) working days of its occurrence or knowledge of its occurrence. The Superior will give his written answer within five (5) working days of the date of presentation of the grievance.
- STEP 2 - If the grievance is not settled in STEP 1, it shall be reduced to writing and presented through the Chain of Command to the level that would have control over the grievance. The Chief of Police should be included in the decision. The grievance shall be prepared in detail and be dated. This grievance must be submitted within five (5) working days of the Step 1 response, or, if there was no

STEP 1 response, the date that the **STEP 1** response was due. That level will reply to the grievance in writing within five (5) working days of the date of the presentation of the written grievance. The aggrieved employee may be represented by an attorney, or representatives from the FOP, or the Employee bargaining unit in presenting his grievance.

STEP 3 - If the grievance is not settled in **STEP 2**, the grievant must present the written grievance to the Mayor within five (5) working days after the **STEP 2** response is given or, if there was no **STEP 2** response, the date that the **STEP 2** response was due. The Mayor, after a grievance hearing, at which the employee shall have the right to have his representative present, will reply to the grievance in writing within seven (7) working days of the date of the presentation of the written grievance (Saturday, Sunday, and Holidays excluded).

STEP 4 - If the grievance is not settled in **STEP 3**, the FOP may, within thirty (30) days of the Mayor's **STEP 3** response or, if there was no **STEP 3** response, the date that the **STEP 3** response was due, request that the matter be submitted to an arbitrator designated through P.E.R.C., mutually agreeable to both parties. The cost of such arbitration will be borne by the party not upheld by the arbitrator. The arbitrator's decision shall be final and binding.

- C. A grievance may be filed by the FOP at its own instigation or at the request of any patrol officer or detective covered under this Agreement instead of an individual patrol officer or detective at the sole discretion of the FOP.
- D. With respect to any grievance filed by the FOP, rather than an individual officer, the FOP shall submit the grievance directly to the Chain of Command as a **STEP 2**. A grievance filed by the FOP at **STEP 2** must be filed within ten (10) working days of its occurrence or knowledge of its occurrence by the FOP or any member. Any grievance submitted to the Chief of Police or Deputy Chief of Police, by the FOP, will have complied with the requirements of **STEP 2**. The time limits, procedures, and additional steps in the grievance procedure will then be observed by the FOP and the Township as outlined in this aforementioned procedure.

ARTICLE XVIII: JOINT FOP MANAGEMENT COMMITTEE

- A. A committee consisting of the Mayor, Chief of Police and the FOP shall be established for the purpose of reviewing the administration of this Agreement and to resolve problems that may arise. Said committee will meet when necessary and when required. These meetings are not intended to bypass the grievance procedure or to be considered contract negotiation meetings.
- B. The purpose and intent of such meeting is to foster good employment relations

through communications between the Township and the FOP on such matters as:

1. Discussing questions arising over the interpretation and application of this Agreement.
2. Disseminating general information of interest to the parties.
3. Giving FOP representatives the opportunity to express their views or to make suggestions on subjects of interest to employees of the bargaining unit.
4. Notifying the employees in the bargaining unit of change in non-bargainable conditions of employment contemplated by management.
5. The promotion of education and training.
6. The elimination of waste and the conservation of materials and supplies.
7. Improving of working conditions, the safeguarding of health and prevention of hazards to life and property and the strengthening of the morale of the employees.

ARTICLE XIX: FLEXIBILITY OF ASSIGNMENT

A. Employees, regardless of regular assignments, may be reassigned to perform any duty related to their profession as police officers, including any duties connected with:

1. Prevention & detection of crime;
2. Enforcement of laws & ordinances;
3. Protection of life & property;
4. Arrest of violators of the law;
5. Direction of traffic;
6. Regulation of non-criminal behavior of the citizenry;
7. Preservation of the peace; and,
8. Training.

B. An exception to specific duties can be made where employees are on the medical "Limited Duty" list and cannot perform the said duties.

C. The Township and the FOP acknowledge that a police officers' primary responsibility is to perform police duties and his energies shall be utilized fully to this, except in case of emergencies or special circumstances.

ARTICLE XX: VACATIONS

A. Officers shall be granted the following vacation leave:

1. After six (6) months up to one year of service, one (1) working day per month of service.
 2. From one (1) year up to and including the third (3rd) year of service fourteen (14) working days.
 3. From the fourth (4th) year up to and including the sixth (6th) year of service, seventeen (17) working days.
 4. From the seventh (7th) year up to and including the ninth (9th) year of service, twenty (20) working days.
 5. From the tenth (10th) year up to and including the fourteenth (14th) year of service, twenty five (25) working days.
 6. From the fifteenth (15th) year of service to retirement, thirty (30) working days.
- B. Officers may accumulate up to two year's allowable vacation leave, provided that only one year may be used in each subsequent year. However, the Chief of Police may, if scheduling permits, waive the one-year restriction on use in the subsequent year.
- C. Any employee who terminates his employment with the Township, or whose employment is terminated by the Township, shall be entitled to vacation time and/or vacation pay on a pro-rated monthly basis.
- D. Officers are permitted to sell back vacation hours at the previous year's rate of pay provided the township receives notice prior to October 1 of the fiscal year of payment. Payment will be made for all eligible employees on the second pay day in May.

Eligibility is as follows:

- 7 to 9 years of service with the Township - 20 hours
- 10 to 14 years of service with the Township - 40 hours
- 15 years to retirement service with the Township - 60 hours.

E. In accordance with existing practice, benefit days (sick, vacation and personal) are accrued at 8 hours per day.

ARTICLE XXI: HOLIDAYS

- A. Effective July 1, 2008, the current allotment of 16 holidays (128 hours) described in C(1) and (2) shall be added to base salary. This adjustment is reflected in Schedule A as the 6.15% increase effective July 1, 2008. There shall be no separate payment of holiday pay in calendar year 2009 or thereafter.
- B. Effective July 1, 2008, officers working a holiday as part of their regular shift shall not receive any additional compensation. In the event an officer is recalled for duty when he had been scheduled off by the Department to work a holiday identified in C-1, his rate of pay for the holiday worked shall be two times (2X) his base rate, or he may take another day off for the scheduled off-day worked.
- C. In accordance with the provisions of paragraph A, subparagraphs 1- 4 of this paragraph will be superseded and shall be of no further force or effect as of July 1, 2008:

The following sixteen (16) days shall be observed as normal holidays during the years covered by this contract:

New Year's Day, Martin Luther King Day, Lincoln's Birthday, Washington's Birthday, Good Friday, Law Day (May 1), Memorial Day, Independence Day, Labor Day, Columbus Day, General Election Day, Veterans' Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Day, Birthday.

ARTICLE XXII: HOURS OF EMPLOYMENT

- A. Pursuant to Article IV, Paragraph 8, the Township shall have the right to establishing and changing work schedules, and has the discretion to modify the regular shift to consist of, for example, 8, 10 or 12 hours.
- B. The normal work week of a patrol officer shall consist of forty (40) hours per week, subject to Paragraphs C, D and E below. The exact hours for particular employees shall be established by the Chief of Police and approved by the Mayor.

C. If the Township elects to utilize the twelve (12) hour shift then the Parties agree that the twelve (12) hour shift schedule will be based on a fourteen (14) day work period. Employees with twelve hour shifts shall be scheduled for seven 12-hour shifts per fourteen (14) day work period, pursuant to the schedule set out below (2 on, 2 off, 3 on, 2 off, 2 on, 3 off).

1	2	3	4	5	6	7	8	9	10	11	12	13	14
on	on	off	off	on	on	on	off	off	on	on	on	off	off

In this example, day one (1) is a Monday.

D. In the event the Chief of Police implements the twelve hour shift schedule set forth above, this schedule requires an employee to work eighty-four (84) hours in a fourteen (14) day period. It is not the intent of the Parties that twelve hour shifts employees work more regular work hours, over the period of a year, than eight and ten hour shift employees, i.e., an average of 80 hours per 14 day work period. To equalize the regular work hours over an annual period, the Township shall grant each officer 104 hours "Kelly Time" on January 1st of each year when the Township elects to utilize the twelve hour shift plan (or prorated if the shift is implemented during the calendar years. Usage of Kelly time is subject to the same conditions as vacation time; however, Kelly Time cannot be accumulated from year to year. An employee who terminates his/her employment with the Township shall only be entitled compensation of Kelly Time hours which the officer has already worked (4 hours for each 14 day period), minus Kelly Time taken. Accordingly, the Parties agree that this schedule shall be construed to average forty (40) hours per week for the purposes of this Agreement..

E. Regular overtime, provided the same is approved by the Chief of Police, shall be compensated at the rate of time and one-half of hourly earnings. The overtime rate shall be based upon the FLSA definition of "regular rate" and includes the contract rate and, where applicable, shift differential, senior officer shift differential, detective shift differential and college credit shift differential. For forty (40) hour work week employees, FLSA overtime rates shall be paid for overtime hours worked in excess of 40 hours in a seven (7) day work period. For employees working a twelve hour shift, a 14 day work period shall be used and overtime shall be paid for hours worked over an employee's regularly scheduled hours (84) in the work period - subject to the Kelly Day Procedure set forth in Paragraph D above.

F. When a Patrol officer or Detective is called into duty prior to the normal starting time for his scheduled beginning of an assigned shift, he shall be paid as follows:

1. For any time period over four (4) hours prior to the start of the scheduled shift; on an hour-for-hour basis for actual time worked at the rate of one and

one-half times the hourly rate of pay.

2. For a time period of four (4) hours prior to the start of the scheduled shift, four (4) hours pay at the rate of one and one-half times the hourly rate of pay.
3. For any time period of less than four (4) hours prior to the start of the scheduled shift, the actual number of hours worked and one (1) additional hour premium at one and one-half times the hourly rate of pay, not to exceed a total of four (4) hours pay at one and one-half times the hourly rate of pay.
- G. For court appearances required while off-duty before the Grand Jury, Superior, County and Juvenile Courts in criminal matters, compensation shall be paid therefore at the rate of time and one-half of hourly earnings. The minimum compensation for such appearances shall be four (4) hours, thereafter on a per-hour basis at the aforesaid rate.
- H. For Gloucester Township Municipal Court appearances required while off duty, where a patrol officer is unable to schedule such appearance during his regular work shift, or where the matter had been postponed or is otherwise continued and deferred by the Court, not at the request of the patrol officer and he is otherwise off duty, compensation shall be paid therefore at the rate of time and one-half of hourly earnings. The minimum compensation for such appearances shall be four (4) hours, thereafter on a per-hour basis at the aforesaid rate, provided, however, that officers who make court appearances coming off day work shall be paid on an hourly basis only for time actually worked (at the aforementioned FLSA "regular rate"), rather than be paid minimum compensation of four hours.
- I. All police officers shall schedule their appearances before the Gloucester Township Municipal Court during their regular work shift, if possible, and no compensation shall be paid for matters which might have been scheduled during a regular shift unless good cause exists, as approved by the Chief of Police.
- J. For off-duty appearances before any other court, judicial hearing, or juvenile intake hearing, one and one-half times the officer's hourly rate shall be paid with a four (4) hour minimum compensation and thereafter on a per-hour basis. Off duty Civil Court appearances pertaining to Gloucester Township will be paid at time and a half rate with a minimum of four (4) hours.
- K. The rate for off-duty attendance at Board of Education and functions of other organizations such as athletic contests, dances, etc., shall be fifty-five dollars (\$55.00) per hour inclusive of the administrative fee. Patrol officers will be permitted to work contract/grants at a rate less than \$55.00 per hour.

L. All outside employment requests for police supervision made by private contractors working within the Township shall be posted by the Department monthly and rotated accordingly based on the list of volunteers who sign up for this employment.

M. The rate for outside employment shall be sixty-five dollars (\$65.00) per hour inclusive of the administrative fee. The administrative fee shall be five dollars (\$5.00) per hour. A minimum of four (4) hours work shall be provided. All such amounts to be paid according to Sections F, G, and H above will be paid to the police officer by the Township, and the Township will bill the outside employer.

N. In the assignment of outside employment required by the Board of Education and Township functions, the Township shall distribute such overtime fairly and equitably, and, wherever and whenever feasible and practicable, shall assign such overtime on a seniority basis with adequate advance notice. In assignment of Board of Education, the Township agrees to a policy, of first seeking volunteers for the functions before assigning employees. If there are no volunteers for the function, the Township shall assign employees to the function, but in no event shall the Township assign an employee to the function who is on his day off except in extremely emergent circumstances. In the event an employee is assigned (ordered) to one of the aforesaid functions, by the Township, he shall be compensated at one and one-half times his hourly rate of pay for a four (4) hour minimum, and on a per hour basis thereafter.

O. Court Time Civil Cases: Compensation in Civil cases is dependent on the private arrangements made between the officer and requesting attorney. If, however, the requesting attorney refuses to pay the officer for his appearance, The Township will pay the officer at the rate of \$40.00 per hour. The Township will then bill the requesting attorney and utilize the Township's authority to collect same.

P. O. All police officers shall be scheduled for treatment for any work related injuries during their regular work shift, if possible. If an officer must seek treatment for a work related injury during non-working hours, the officer will receive hour for hour compensation when required to seek medical treatment, emergency care, follow-up care, testing, and any related therapy, or medical treatment that was a direct result of an on-duty injury.

Q. P. Officers will be able to bank a maximum of 240 hours of Comp Time. All monies paid out for unused accumulated Comp Time shall be paid in equal amounts over one to ten years commencing on the date of retirement provided the employee submits 30 days of notice to the Town.

ARTICLE XXIII: RATE DIFFERENTIAL

- A. The salary differential between the normal rate of salary of a Patrol officer and the rate of salary for a Patrol officer permanently assigned to the Detective Division shall be \$3,200. These amounts shall be added to the base pay of any Patrol officer assigned to the Detective Division, during the period of such assignment.
 - B. Whenever a Detective is designated as the "Duty Detective" and is on call for that period of time assigned by his Division Commander, he shall receive four (4) hour's pay at one and one-half (1½) of the hourly rate of pay as additional compensation for keeping himself on this standby status. Payment to the detectives in the Special Investigations Unit shall be 3 hours per month.
- ARTICLE XXIV: SHIFT DIFFERENTIALS**
- A. The following shift differentials shall apply for any member covered under his agreement for assignment to one of the following.
 - B. The following shift differential shall apply for any member covered under this agreement assigned to the Patrol Division, Special Operations Unit, or K9 Unit
 - As of January 1, 2014 \$414
As of January 1, 2015 \$422
As of January 1, 2016 \$431
 - C. The following shift differential shall apply for any member covered under this agreement assigned to The Criminal Investigation Unit and Community Relations Unit
 - As of January 1, 2014 \$255
As of January 1, 2015 \$260
As of January 1, 2016 \$265
 - D. The following shift differential shall apply for any member covered under this agreement assigned to the Traffic Division, Watch Desk.
 - As of January 1, 2014 \$255
As of January 1, 2015 \$260
As of January 1, 2016 \$265
 - E. The following shift differential shall apply for any member covered under this agreement assigned to the Special Investigation Unit.
 - As of January 1, 2014 \$953

As of January 1, 2015	\$972
As of January 1, 2016	\$991

F. The Technical Services Unit, Identification Unit, Professional Standards, and School Resource Unit does not qualify for shift differential.

G. In the event that a new position or Unit is created, the Chief shall use this schedule, B through E, to assign a shift differential rate that is appropriate.

H. These rates specified in B through E, shall increase by the annual percentage base salary increase. Shift differentials shall be paid quarterly on the first pay period.

- I. Any officer that is re-assigned, for more than two pay periods, or an extended period of time, will be compensated at one of the shift differentials described in B through G. Similar assignments to the ones described in B through G will be compensated in the same manner.

ARTICLE XXV: COLLEGE CREDITS

- A. On the first pay in December of each year, the Township shall pay to every Patrol officer, hired prior to December 31, 1997, as additional compensation, the sum of Ten (\$10.00) Dollars per credit per year for college credits possessed by said patrol officer for undertaking, completing and satisfactorily passing college courses of study accepted toward an academic degree related to Law Enforcement, at any accredited college or university. In order to qualify for such compensation, said patrol officer must present and file an officially documented transcript of credits and secure the approval thereof by the Chief of Police by October 15th of the current year. College Credits will be paid the 1st pay in December.
- B. For employees hired on or after January 1, 1998, compensation for college credits is subject to a maximum payout period of five (5) years from the date of hire. For employees hired on or after January 1, 1998 the township shall pay a one-time payment of \$1,000 upon documented completion of a bachelor's degree from an accredited college or university. Payment will be made in the first payday in December. This payment will not become part of base pay. Any employee receiving the benefit of the previous language in this section will continue until the benefit expires.
- C. Compensation shall be paid for credits in blocks of one (1) up to maximum of one hundred twenty (120) credits.

ARTICLE XXVI: PAYMENT AT HIGHER RANK

A patrol officer temporarily assigned and performing the work and duties of an officer of higher rank shall receive, upon the approval of the Chief of Police, the rate of salary or compensation of that higher rank. Such compensation shall be paid from the first day of performance of said work and duties of an officer of a higher rank, including, but not limited to Detective & Sergeant, during the period of such assignment.

ARTICLE XXVII: WAGES

- A. Wages shall be paid in accordance with the Salary Ordinance of the Township of Gloucester prepared in accordance with the attached Salary Guides, Schedule's A, B, C, and all other provisions of this contract.
- B. Step increases for Officers at the Start rate through Year/Step 1, are based on anniversary date. Step increases for Officers at Year/Step 2 through maximum step are based on calendar year and will be adjusted January 1st of the year in which the step increase is scheduled to occur.

ARTICLE XXVIII: OUTSIDE EMPLOYMENT

Employees may engage in outside employment under the regulations and conditions set forth in policies and general orders properly issued by the Township.

ARTICLE XXIX: FOP OR PBA. OFFICERS, DELEGATES, OR TRUSTEES

Any FOP. or PBA. officers, delegates, or trustees shall be given time off without loss of pay to attend any local or state meeting or executive session of either organization providing the manpower needs of the department are not adversely affected, and the prior consent of the Chief of Police or his designee has been secured.

ARTICLE XXX: EMERGENCY STANDBY

In the event that any member covered under this Agreement is ordered to place himself on alert for duty in an emergency situation, he will be compensated at the rate of four (4) hours pay at the normal hourly rate of pay for each day on such emergency standby.

ARTICLE XXXI: TRAINING

- A. The Township agrees to provide transportation to and from training schools as incidental to the member's employment.
 - B. For training schools at any training area the Township agrees to provide to officers daily round trip transportation in the form of a police vehicle or payment at the IRS rate.
 - C. Scheduled Day Off: When an employee is scheduled for an in-service training class that is scheduled as eight or more hours on the employee's regularly scheduled day off, it shall be considered that the employee worked a full work day. In the event the scheduled training is scheduled at less than eight hours the employee shall be responsible to report for duty for the remainder of the hours at the conclusion of the training equal to what the employee was granted time off to attend training or the employee may submit approved leave time for such remaining hours in lieu of reporting for duty.
 - D. Scheduled Work Day: Except as specified in Section E, when an employee is scheduled for training on a regularly scheduled work day and the training concludes prior to the number of hours the employee would have worked his/her assigned shift, the employee shall utilize approved leave time, in an amount equal to the hours the employee was scheduled to work for the assigned day or shift. The employee may report for duty in lieu of submitting approved leave in accordance with the policies and directive issued by the Chief of Police.
 - E. Scheduled Work Day – Outside of Regular Scheduled Hours: When an employee is scheduled for training on a regularly scheduled work day and the employee attends training where 50% or more of the hours committed to training take place outside of the employee's regularly scheduled work hours for that day and the training class is scheduled at eight or more hours it shall be considered the employee worked a full day.
- In the event the scheduled training is scheduled at less than eight hours, the employee shall be responsible to report for duty at the conclusion of the training for the remainder of the hours equal to what the employee was granted time off to attend training or the employee may submit approved leave time for such remaining hours in lieu of reporting for duty. If the employee is granted administrative leave for rest prior to starting a 2nd Watch (overnight watch) Patrol tour of duty on the same day as the employee attended scheduled training, the employee shall utilize approved leave time, for such remaining hours in lieu of reporting for duty. The employee may report for duty in lieu of submitting approved leave in accordance with the policies and directive issued by the Chief of Police.

Nothing in Sections C, D, and E shall prevent the on duty Watch Commander from directing an employee from reporting for duty in lieu of the employee utilizing leave time at the conclusion of training during times of an emergency or unusual circumstances.

For the purposes of Sections C, D, and E In-Service Training is training that consists of general in-service training classes and is not training that is required by the laws of the State of New Jersey or the Attorney General Directives or Guidelines.

Employees may not utilize sick leave relating to Sections C, D, and E unless the use of such leave is consistent with the current policy and directives as issued by the Chief of Police.

F. Officers agree to be pre-scheduled to attend police department training up to four times per calendar year, up to six hours per session and shall be compensated with compensatory time at a pay rate of 1.5 times per hour.

ARTICLE XXXII: SCHEDULING – COMPENSATION

A. Compensation: Any member covered by this Agreement shall be compensated on a 8-hour day basis for all payments of accrued benefit days including sick, personal and vacation days. This clause applies to any member covered by this Agreement who shall terminate, resign, separate under just cause and who shall qualify for the benefits under this Agreement.

ARTICLE XXXIII: DUES DEDUCTIONS AGENCY SHOP

A. The Township agrees to deduct from the salaries of its employees subject to this Agreement dues for the FOP. Such deductions shall be made in compliance with N.J.S.A. 52:14-15.9e, as amended.

B. A check-off shall commence for each employee who signs a properly dated authorization card, supplied by the FOP and verified by the Township Treasurer during the month following the filing of such card with the Township.

C. If during the life of this Agreement there shall be any change in the rate of membership dues, the FOP shall furnish the Township written notice thirty (30) days prior to the effective date of such change and shall furnish to the Township either new authorization from its members showing the authorized deduction for such employee or an official notification on the letterhead of the FOP, and signed by the President of the FOP advising of such changed deduction.

D. The FOP will provide the necessary "check-off authorization" form and the FOP will secure the signatures of its members on the forms and deliver the signed forms to the Township Clerk.

- E. Any such written authorization may be withdrawn at any time by the filing of notice of such withdrawal with the Township Clerk. The filing of notice of withdrawal shall be effective to halt deductions in accordance with N.J.S.A. 52:14.15.9e, as amended.
- F. Pursuant to N.J.S.A. 34:13A-5.6, the Township agrees to deduct the fair share fee from the earnings of those employees who elect not to become members of FOP and transmit the fee to the majority representative.
- G. The deduction shall commence for each employee who elects not to become a member of FOP during the month following written notice from FOP of the amount of the fair-share assessment. A copy of the written notice of the fair-share assessment must also be furnished to the New Jersey Public Employment Relations Commission.
- H. The fair-share fee for services rendered by the FOP shall be in an amount equal to the regular membership dues, initiation fees, and assessments of FOP, less the cost of benefits financed through the dues and available only to members of the unit, but in no event shall the fee exceed eighty five percent (85%) of the regular membership dues, fees and assessments.
- I. The sum representing the fair-share fee shall not reflect the cost of financial support of political causes of candidates, except to the extent that it is necessary for the FOP to engage in lobbying activity designed to foster its policy goals in collective negotiations and contract administration, and to secure the employees it represents advances in wages, hours, and other conditions of employment which ordinarily cannot be secured through collective negotiations with the employer.
- J. Prior to January 1st and July 31st of each year, the FOP shall provide advance written notice to the New Jersey Public Employment Relations Commission, the Township and to all employees within the units, the information necessary to compute the fair-share fee for services enumerated above.
- K. The FOP shall establish and maintain a procedure whereby any employee can challenge the assessment as computed by the FOP. This appeal procedure shall in no way involve the Township or require the Township to take any action other than to hold the fee in escrow pending resolution of the appeal.
- L. The FOP shall indemnify, defend, and save the Township harmless against any

and all claims, demands, suits or other forms of liability that shall arise out of or by reason of action taken by the Township in reliance upon salary deduction authorization cards or the fair-share assessment information as furnished by the FOP to the Township, or in reliance upon the official notification on the letterhead of FOP and signed by the President advising of such changed deduction.

M. The FOP is required under this Agreement to represent all of the employees in the bargaining unit, and not only for members in the FOP. This Agreement has been executed by the Township after it had satisfied itself that the FOP is a proper majority representative.

ARTICLE XXXIV: ENLISTMENT AGREEMENT

- A. All newly hired employees will receive Police Academy training at Township expense, and shall reimburse the Township for the costs of training and for such additional expenses incurred by the Township in connection with said employment and Academy training, provided said employee terminates his employment with the Township within three (3) years from the date of completion of the Police Academy training and becomes employed elsewhere in police-related work.
- B. In lieu of itemizing expense, the Township and FOP agree that the maximum reimbursement required of any employee terminating employment with the Township shall be six thousand (\$6,000.00) dollars. Reimbursement shall be calculated on a pro-rated, per-diem basis. The maximum reimbursement amount shall be reduced by the per-diem rate for every day the employee retains his employment with the Township, up to the three (3) year period which commences with the employee's completion of the Police Academy training.
- C. There shall be no reimbursement required in the event the employee is terminated or separated from employment with the Township for any of the following reasons:
 1. Involuntary separation for reasons beyond the employee's control, such reason not being due to misconduct or personal delinquency during the three (3) year period.
 2. Election to resign rather than to submit to a separation proceeding, provided that the reason for the pending separation is not misconduct or personal delinquency.
 3. Receipt of orders to report for military service, other than training duty, upon submission of proof to the Township.

4. Disability impairing full performance as a police officer. The employee must submit to the Township acceptable medical evidence verifying said disability. If the Township disputes the medical evidence, then the employee shall be sent to a physician mutually agreed upon by the FOP and the Township. The cost of the physician shall be equally borne by the parties. The decision of this physician shall be final and binding.

5. Any other reason deemed acceptable to the Township in its discretion.
6. In the event the employee is separated for personal delinquency or misconduct, he shall be required to reimburse the Township for basic training and additional expense incurred by the Township as enumerated in Sections A and B above.

ARTICLE XXXV: TERMS AND CONDITIONS

- A. This Agreement shall be in full force and effect from January 1, 2014, through and including the 31st of December, 2016. If either party wishes to terminate, amend, or otherwise modify the terms and conditions set forth herein at the time of expiration, said party must notify the other party in writing not less than one hundred twenty (120) days prior to such expiration.
- B. This Agreement shall remain in full force and effect on a day-to-day basis during collective bargaining negotiations between the parties extending beyond the date of expiration set forth herein.
- C. Collective negotiations on the terms of a new Agreement shall commence no later than September 1, 2016.
- D. Quarterly shift differentials shall be paid in the second pay after the end of the quarter. Paychecks are disbursed bi-weekly.

DATE: 2/25/15

Dan M. May

Mayor

BS. #111 #133
F.O.P. Lodge 106 Representative

John Hodge 2/25/15 Q.C. G.L. Hodge a 124
Business Administrator

F.O.P. Hodge 206 Representative

ATTEST:

Rosemary Joyce

Township Clerk

APPENDIX "A"
PATROL OFFICERS' CONTRACT
HEALTH BENEFIT PACKAGE

Active bargaining unit members shall contribute towards health insurance premium shore pursuant to Chapter 78, P.L. 2011 regulations.

Retired Officers shall contribute 1.5% of pension, meaning that their contribution shall be based on 1.5% of the monthly retirement allowance (inclusive of COLAs).

The above health care contributions shall not apply to those employees who have 25 years of service and retire before January 1, 2011. The above health care contributions shall apply to all active employees and to employees who have 25 years of service who retire on or after January 1, 2011.

The Township shall implement an IRS Section 125 salary reduction premium-only plan for tax purposes.

Effective July 1, 2008, the following plan design modifications shall be made to the current health benefits program (Plan "A"):

- Deductibles for both in-network and out-of-network services and supplies increased to \$150/250. The prior practice of refunding deductibles is eliminated.
- 70% co-insurance for out-of-network services and supplies.
- Co-insurance for in-network services and supplies to remain at 100%/80%.
- Co-insurance and out-of-pocket maximum per calendar year to \$2,000 for in-network and \$4,000 for out-of network.
- \$10 co-pay for doctor's visits in-network.
- Limit of 48 visits per individual for chiropractic care in a calendar year with a \$10 co-pay per visit.
- No co-pay for hospital in-patient care.
- Emergency room co-pay for in-network hospitals at \$30, waived if admitted. Emergency room co-pay of \$50 for out-of-network hospitals.
- Non-emergency use of Emergency Room Services to have a \$50 co-pay and 80% coverage in-network.
- Non-emergency use of Emergency Room Services to have a \$50 co-pay and 70%

coverage out-of-network.

- Infertility services to be limited to four complete cycles within a 15-year period.
- Prescription drug co-pays for retail purchases (maximum of 30-day supply) shall increase to \$10 for Generic; \$20 for Brand; \$35 for Formulary; and to \$50 for Lifestyle. Mail Order prescriptions (maximum of 90-day supply) shall be 2X the retail co-pay.
- Effective upon final ratification of the terms of the Recommended Settlement, HMO Blue and Aetna HMO will no longer be an option for current and future employees. Employees currently enrolled in HMO Blue and Aetna HMO are "grandfathered."

As an alternative to Plan A, employees may select the Flexible Benefits Plan (Plan "B"), which list a menu of benefits that an employee may choose. Employees will thereby be able to design their own Health Benefit/Other Benefits Package based on a limit of \$4,500.00 per year of the individual price tag amounts on the menu. The items in Plan "A" will be included on the Plan "B" menu.

Plan "B" Menu will include nontaxable items and taxable items On taxable items the amount of benefit credit will be charged to the employee's gross earnings as other compensation and full taxes, State and Federal including FICA will be deducted.

If a Police Officer selects a schedule of items that exceeds the \$4,500.00 Benefit Credit provided in the Contract a payroll deduction may be made for the excess, however, this will be limited to 10% of the total Benefit Credit, which will be \$450.00 if the items selected exceed two menu items.

A retiree may not exceed the Benefit Credit provided.

Once a menu is established for a calendar year, items cannot be added to, or deleted from, the list. The parties will review the menu for revisions on an annual basis.

In the opinion of the Township, the menu qualifies under Section 89 of the IRS Code effective 12/31/88; however, if any item is determined to be taxable by the IRS, the item will be reclassified from the non-taxable to taxable schedule.

Patrol Salary Schedule 2014-2016

"Schedule A"							
Hired on or before 12/31/1997 (From 2013)		2%		2%		2%	
		2014		2015		2016	
POLICE OFFICER	Year of Hire						
Start	2014	\$ 47,133	2015	\$ 48,076	2016	\$ 49,037	
6 Months	2014	\$ 51,557	2015	\$ 52,588	2016	\$ 53,640	
1 Year	2013	\$ 55,976	2014	\$ 57,095	2015	\$ 58,237	
2 Years	2012	\$ 64,823	2013	\$ 66,120	2014	\$ 67,442	
3 Years	2011	\$ 72,163	2012	\$ 73,606	2013	\$ 75,078	
4 Years	2010	\$ 83,478	2011	\$ 85,147	2012	\$ 86,850	
5 Years	2009	\$ 91,182	2010	\$ 93,006	2011	\$ 94,866	
6 Years	2006-2008	\$ 99,831	2007-2009	\$ 101,828	2008-2010	\$ 103,865	
	2003-2005	\$ 100,773	2004-2006	\$ 102,788	2005-2007	\$ 104,844	
	2001-2002	\$ 101,714	2002-2003	\$ 103,749	2003-2004	\$ 105,824	
	1999-2000	\$ 102,656	2000-2001	\$ 104,709	2001-2002	\$ 106,803	
	1996-1998	\$ 103,598	1997-1999	\$ 105,670	1998-2000	\$ 107,784	
	1995 Back	\$ 105,481	1996 Back	\$ 107,591	1997 Back	\$ 109,743	
Corporal	20 Years	\$ 106,481	20 Years	\$ 108,591	20 Years	\$ 110,743	
\$1000 add to base							
DETECTIVE							
\$3200 add to base							
DET CPL add \$1000							

Patrol Salary Schedule 2014-2016

"Schedule B"				
Hired btwn 1/1/98 to 6/30/08 (From 2013)		2%	2%	2%
		2014	2015	2016
POLICE OFFICER	Year of Hire		Year of Hire	Year of Hire
Start	2014	\$ 47,133	2015	\$ 48,076
6 Months	2014	\$ 51,557	2015	\$ 52,588
1 Year	2013	\$ 55,976	2014	\$ 57,095
2 Years	2012	\$ 64,823	2013	\$ 66,120
3 Years	2011	\$ 72,163	2012	\$ 73,606
4 Years	2010	\$ 83,478	2011	\$ 85,147
5 Years	2009	\$ 91,182	2010	\$ 93,006
6 Years	2006-2008	\$ 99,831	2007-2009	\$ 101,828
	2003-2005	\$ 100,773	2004-2006	\$ 102,788
	2001-2002	\$ 101,714	2002-2003	\$ 103,749
	1999-2000	\$ 102,656	2000-2001	\$ 104,709
	1996-1998	\$ 103,598	1997-1999	\$ 105,670
Corporal	20 Years	\$ 104,598	20 Years	\$ 106,670
\$1000 add to base				
DETECTIVE				
\$3200 add to base				
DET CPL add \$1000				

Patrol Salary Schedule 2014-2016

"Schedule C"						
Hired after 7/1/08 (From 2013)		2%		2%		2%
POLICE OFFICER	Year of Hire	2014		2015		2016
		Start	2014	Year of Hire	2015	Year of Hire
6 Months	2014	\$ 34,507		\$ 35,197		\$ 35,901
1 Year	2013	\$ 41,133	2015	\$ 41,955	2016	\$ 42,794
2 Years	2012	\$ 47,758	2014	\$ 48,714	2015	\$ 49,688
3 Years	2011	\$ 54,384	2013	\$ 55,472	2014	\$ 56,581
4 Years	2010	\$ 61,009	2012	\$ 62,229	2013	\$ 63,474
5 Years	2009	\$ 71,016	2011	\$ 72,437	2012	\$ 73,886
6 Years	2008	\$ 77,974	2010	\$ 79,533	2011	\$ 81,124
7 Years	2007	\$ 85,739	2009	\$ 87,454	2010	\$ 89,203
8 Years	2006	\$ 92,762	2008	\$ 94,617	2009	\$ 96,509
	2003-2005	\$ 99,831	2007	\$ 101,828	2008	\$ 103,865
	2001-2002	\$ 100,773	2004-2006	\$ 102,788	2005-2007	\$ 104,844
	1999-2000	\$ 101,714	2002-2003	\$ 103,749	2003-2004	\$ 105,824
	1996-1998	\$ 102,656	2000-2001	\$ 104,709	2001-2002	\$ 106,803
Corporal	20 years	\$ 103,598	1997-1999	\$ 105,670	1998-2000	\$ 107,784
\$1000 add ta base		\$ 104,598	20 Years	\$ 106,670	20 Years	\$ 108,784
DETECTIVE						
\$3200 add ta base						
DET CPL add \$1000						